

**CHILTON POLDEN PARISH COUNCIL
MINUTES FROM THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 11TH MAY 2016 AT 7.00PM
IN THE CHURCH HALL, PRIORY ROAD**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

- 1) **Those Present:** Mr A Carr, Mr M Aylmer, Mr M Davidson, Mr T Hayne , Mrs G Baker, Mr B Parsons – in attendance District Cllr S Kingham and the Clerk
- 2) **Apologies for absence:** None
- 3) **Election of officers:** Mr A Carr was elected as the Chairman – proposed by Mrs G Baker and seconded by Mr M Davidson. All in favour. Mrs G Baker was elected as Vice Chairman – proposed by Mr A Carr and seconded by Mr M Aylmer. All in favour
- 4) **Declarations of interest.** None
- 5) **Minutes of the Parish Council Meeting held on 13th April 2016:** These were accepted as a true record and signed.
- 6) **Matters arising** (including matters of report from the minutes not itemised below) Mrs G Baker reported about the new bus service. Buses have been taking different routes each time she had used the service, timings were spasmodic – in fact some not turning up at all. Mrs G Baker said she would write to County Cllr D Huxtable
- 7) **Financial Matters and Planning:**
 - a) **Financial Update:** As at 11th May 2016 the current account stands at £5091.56 and the number 2 account stands at £5189.30. Now that the first part of the precept has been received and the monies claimed back from SCC re the flood alleviation fund, that the Clerk was to arrange various transfers between the accounts
 - b) **Clerk's Salary and Admin:** The Council agreed to pay the Clerk's salary of £185.53 and the PAYE element of £35.00 plus 3 months expenses of £55. This was proposed by Mr A Carr and seconded by Mrs G Baker. All in favour
 - c) **Approval of audit documents for 2015/16 accounts**
 - 1 approval of statement of accounts
 - 2 Approval of annual governance statement
 - 3 endorsement of risk assessment policyThese were discussed and will be presented at the June meeting once the internal audit has taken place. It was agreed that an updated full list of Village Assets would be made.
 - d) **Parish Council Insurance renewal** - £174.20 The Council agreed to pay this invoice. Proposed by Mr A Carr and seconded by Mrs G Baker. All in favour

- e) **SALC Fee** - £177.18 – The Council agreed to pay this invoice. Proposed by Mr A Carr and seconded by Mr M Davidson. All in favour

PLANNING – None

- 8) Flood Alleviation update-** Mr M Davidson reported that he has been having discussions with Mr Jarrett re the scheme and when Somerset Rivers Authority come back with their report, it was agreed that an informal meeting would then take place with all the residents effected to inform them of the plan - along with the consultant engineer Mr Doug Willis
- 9) Mobile Signal** – The Clerk had received an email from Mr Chris Lush informing him that if we get a defibrillator we may not to be able open it due to poor signal (having to phone a special number for the locking code) this was subsequently discussed at the AGM following
- 10) Concerns re planning application 19/15/00017 – Chilton Priory** – A resident had contacted a Parish Councillor asking if the PC could look into the work being carried out at the above being outside the planning application. It was agreed that the Clerk to write to Sedgemoor Planning asking them to visit the site and report back with their findings
- 11) July PC Meeting – date change to July 20th** – As the Clerk has an important family commitment to attend which would conflict with the normal PC meeting – it was agreed to change the date of the **JULY** meeting to Wednesday 20th July

GENERAL DISCUSSION:

As the PC had not had any reports back from the Footpath Liaison Officer – it was agreed that the Clerk was to write to him asking if he wanted to continue with the position

Mr B. Parsons queried the asset valuation of the strimmer in our books. Mr A.Carr said that he would check his records to verify this value. He also mentioned he would investigate where the assets of the Playing Field Charity should be shown considering the amount of improvements made in the last few years.

The meeting closed at 7.50pm to make ready for the Annual General Meeting following at 8.15pm

Date of Next Meeting: Wednesday 8th June 2016 at 7.30pm
Jim Murray, Parish Clerk
11th May 2016

