

**CHILTON POLDEN PARISH COUNCIL
DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD
ON WEDNESDAY 9TH APRIL 2014 AT 7.30PM
IN THE CHURCH HALL, PRIORY ROAD
is as set out below**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

Statements by County/District Councillors (if present)

District Councillor Mr Kingham updated the meeting on the aftermath of the flooding stating that dredging had begun and the massive clean-up is still ongoing

- 1) Those Present: Parish Clerk, Mr A Carr, Mr M Davidson, Mr K Ulliyatt, Mr M Aylmer, Mrs G Baker, Mr T Hayne, Mr P Callaghan and District Councillor Mr Kingham
- 2) Apologies for absence: None
- 3) Declarations of Interest: none
- 4) Minutes of the Parish Council Meeting held on 12th March 2014: Amendments were made to point 6d and point 8 – then signed
- 5) Matters arising (including matters of report from the minutes not itemised below): None
- 6) Financial Matters:
 - a) **Financial Update:** As at 31st March 2014 the current account stands at £3518.84 and the deposit account stands at £1744.37
 - b) **Clerk's Salary and Admin:** The Council agreed to pay the Clerk's salary of £165.05 and the PAYE element of £24. This was proposed by Mr A Carr and seconded by Mrs G Baker. All in favour
 - c) **.Gov web name invoice** – The Council agreed to pay this invoice of £60. This was proposed by Mr K Ulliyatt and seconded by Mr P Callaghan. All in favour
 - d) **Ground Maintenance Oct/March** – The Council agreed to pay this invoice of £198. This was proposed by Mr P Callaghan and seconded by Mr M Aylmer. All in favour
 - e) **Church Hall Hire** – The Council agreed to pay this invoice of £24. This was proposed by Mr A Carr and seconded by Mr M Aylmer. All in favour
 - f) **SALC membership** – The Council agreed to pay this invoice of £165.35. This was proposed by Mr A Carr and seconded by Mrs G Baker. All in favour
 - g) **Cheques deposited re cash collected:** The £464 cash and the £24 cash from the Heather Coombs collection and from the sale of the footpath booklets was given to the Chairman to issue cheques in favour of Chilton Polden – the cheques were then paid into the Chilton Polden bank account.
- 7) **Planning – TPO 3 Smallways Lane:** This was passed by the Council. Proposed by Mr P Callaghan and seconded by Mr M Aylmer. All in favour

- 8) **Churchyard upkeep:** The Council agreed to make a contribution of £450 towards the upkeep of the Churchyard with provisos that the Council receive copies of the actual invoices for work undertaken along with the removal of the spoil heap within 6 months. This was proposed by Mr P Callaghan and seconded by Mr T Hayne. 4 in favour – 2 abstentions and one against
- 9) **Bus service :** Mrs G Baker stated that there was nothing more to add
- 10) **SALC report:** Mr A Carr updated the meeting stating that for Parish Councils with turnovers of less than £5000 that the new Transparency Code would have to be adhered to for 2105. Mr A Carr to circulate the report
- 11) **Gulley Clearance:** All Councillors reported back that much activity had taken place throughout the Village regarding the Gulley clearance and met with much approval. It was agreed that the Clerk to write to Highways thanking them for their excellent work
- 12) **Notice board:** It was discussed that a possible site for a new Village notice board to be erected at the junction of Priory Road and Broadway. Mr P Callaghan to report back at the next meeting after consulting the land owners
- 13) **Parish room/Village Hall update:** The Council considered a questionnaire to be distributed to the residents of Chilton Polden. It was agreed not to approve or send the questionnaire but for the Clerk to write to the Church Hall Management Committee to ask for a copy of the bookings recorded over the last 5 years. This was proposed by Mr T Hayne and seconded by Mrs G Baker. There were 4 in favour – 2 abstentions and one against
- 14) **AGM –arrangements:** It was agreed that invites to be sent to County Councillor, District Councillor, Village Agent and the PCSO
- 15) **Correspondence:** None

The meeting closed at 9.25pm

Date of Next Meeting: Wednesday 14th May 2014 at 7.00pm
Followed by the Annual Parish Meeting at 8.15pm

Jim Murray, Parish Clerk
11th April 2014